



Project: Waste Management Business Planning	Addendum No.: 1
RFP No.: 2021-RFP-016	No. of Pages: 2
	Date: June 17, 2021
	Doc. No. P7201-1202898779-21

The following change(s) in the Request for Proposal Documents No. 2021-RFP-016 are effective immediately.

This Addendum forms part of the Request for Proposal Documents No. 2021-RFP-016.

ITEM	DESCRIPTION	ACTION
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1.1

**Question:** Does the City have a defined project budget that proponents should target?

**Response:** Yes, the City has a defined project budget, however, it will not be disclosed in the addendum.

1.2

**Question:** RFP Section 6 indicates that the facilities will be operational by December 31, 2021 but based on the timeline identified in Table 3 the final plan will be submitted after the City would have presumably selected the business model for the facility. In order to support the related service procurement processes does the City have specific requirements for each of the plan submissions (Conceptual Plan, Detailed Plan, Final Plan)?

**Response:** The date stated was an error. The new facilities are planned to be operational by December 31, 2023.

1.3

**Question:** Does the City anticipate that a facility operation or maintenance RFP would have multiple private-sector bidders or would the City look to negotiate with an existing service provider?

**Response:** The City currently operates the existing landfill themselves. If it is determined that the City would be better served to contract out the operations, this would be done so through a public procurement process.

1.4

**Question:** Section 6.1 outlines contents of the Waste Management Plan including a number of items with implications broader than the operation of the facilities in question. Is the goal of this exercise to update the 2014 Plan included in the RFP?



**Response:** *The primary goal of this assignment is to review the different methods to operate the new Waste Management Facilities from a business perspective and provide the City a recommendation on the best option. This may include verifying the contents of the 2014 Solid Waste Management Plan to confirm they are still valid however the goal of this exercise is not to provide an updated Solid Waste Management Plan.*

**1.5**

**Question:** Does the City require the proponent to complete a typical waste management planning process including public and stakeholder consultation on guiding principles, vision, goals and objectives or will these be confirmed solely by City staff?

**Response:** *No, the typical waste management planning process has already been completed, the design of the facility is complete and it will be issued for construction shortly. The Proponent will be required to perform stakeholder consultation on the guiding principles, vision, goals and objectives as it pertains to the Operational Business Planning.*

**1.6**

**Question:** Section 6.1 identifies a “Waste Management Plan” as the heading while Section 6.1.2.1(2) identifies a “Waste Management Operational Business Plan”. Are these the same or separate deliverables?

**Response:** *They are the same and both are referring to the Waste Management Operational Business Plan.*

Colliers Project Leaders Inc.

Date: June 17, 2021

Distribution: All Bidders  
File