



SURVEY APPLICATION

OFFICE USE ONLY	
Application No.: SK _ _ - _ _ _	Date Application Received:
Application Received By:	

CONSULTATION WITH THE PLANNING AND DEVELOPMENT DEPARTMENT IS ENCOURAGED PRIOR TO SUBMISSION OF THIS APPLICATION. THIS APPLICATION FORM MUST BE ACCOMPANIED BY THE SUBMISSION REQUIREMENTS (REFER TO SECTION 6) IN ORDER TO BE CONSIDERED A COMPLETE APPLICATION. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED UNTIL ALL INFORMATION IS PROVIDED.

1. LOCATION

LOCATION DESCRIPTION		
Municipal Address:		
Location Description (if no legal description):		
LEGAL DESCRIPTION		
Lot:	Block:	Plan:

2. CONTACT INFORMATION

Unless otherwise requested, all communications will be sent to Agent.

LOCATION DESCRIPTION	MAILING ADDRESS	CONTACT
Property Owner(s) / Lessee First Name Last Name		Phone:
		Email:
Agent First Name Last Name		Phone:
		Email:
Architect / Designer / Planner First Name Last Name		Phone:
		Email:
Engineer First Name Last Name		Phone:
		Email:

3. PREFERRED LANGUAGE Indicate one language for official communications (ex: Notice, Permit).

☐ Inuktitut

☐ English

☐ French

4. DESCRIPTION OF PROPERTY

LOCATION DESCRIPTION		
General Plan Designation:		
Zoning Category:		
Lot Frontage (m):		
Lot Area (m ² or ha):		
Water Supply (<i>check one only</i>):	<input type="checkbox"/> Piped System	<input type="checkbox"/> Trucked Services
Sewage Disposal (<i>check one only</i>):	<input type="checkbox"/> Piped System	<input type="checkbox"/> Trucked Services
Existing Use(s) on the Property:		

5. DESCRIPTION OF PROPOSAL

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Describe the proposed survey:
Identify the purpose of the proposed survey:

6. SUBMISSION REQUIREMENTS Include all required plans and studies – electronic submission preferred.

REQUIRED PLANS
Plan of Subdivision – Scale of 1:500 or Greater – PDF 11 x 17 Format
<ul style="list-style-type: none">• Legal description of the property• North arrow• Lot dimensions and lot areas for all proposed lots• Vehicular access, parking and loading facilities• Footprints for all existing and proposed buildings, fences and other structures• Garbage enclosures and utility installations (ex. Oil tanks, electricity/light poles, access vaults, sewer/water pipes)• Location and description of buildings on abutting lots
Field Survey (<i>by Development Officer request, typically to accurately locate existing buildings or structures within the survey area</i>)

7. SWORN DECLARATION THAT INFORMATION IS ACCURATE

I, _____, of the City of _____, solemnly declare that all of the above statements contained in the application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under Oath and by virtue of *The Canada Evidence Act*.

Sworn or Declared Before Me

At the City of Iqaluit

This ____ day of _____, 20 ____.

Commissioner for Oaths

Signature of Applicant

8. AUTHORIZATION OF LESSEE/OWNER FOR AGENT TO MAKE APPLICATION

If the application is to be signed by agent on behalf of the lessee/owner, the following authorization must be completed, or the lessee/owner must submit a letter of authorization.

I, _____, am the lessee/owner of the land that is subject of this application and I authorize _____ to make this application.

Date

Signature of Lessee/Owner