



# REQUEST FOR VARIANCE

OFFICE USE ONLY	
Application No.: DP _ _ - _ _ _	Date Application Received:
Application Received By:	

**CONSULTATION WITH THE PLANNING AND DEVELOPMENT DEPARTMENT IS ENCOURAGED PRIOR TO SUBMISSION OF THIS APPLICATION.** THIS APPLICATION FORM MUST BE ACCOMPANIED BY THE SUBMISSION REQUIREMENTS (REFER TO SECTION 5) IN ORDER TO BE CONSIDERED A COMPLETE APPLICATION. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED UNTIL ALL INFORMATION IS PROVIDED.

## 1. LOCATION

LOCATION DESCRIPTION		
Municipal Address:		
LEGAL DESCRIPTION		
Lot:	Block:	Plan:

## 2. CONTACT INFORMATION

*Unless otherwise requested, all communications will be sent to Agent.*

LOCATION DESCRIPTION	MAILING ADDRESS	CONTACT
<b>Property Owner(s) / Lessee</b>		Phone:
First Name Last Name		Email:
<b>Agent</b>		Phone:
First Name Last Name		Email:
<b>Architect / Designer / Planner</b>		Phone:
First Name Last Name		Email:
<b>Engineer</b>		Phone:
First Name Last Name		Email:

## 3. DESCRIPTION OF PROPOSAL

*Indicate one language for official communications (ex: Notice, Permit).*

☐ Inuktitut

☐ English

☐ French

## 4. DESCRIPTION OF PROPOSAL

### DESCRIPTION OF REQUESTED VARIANCE

List requested variances (including current zoning provision and proposed change):

Describe the purpose of each requested variance:

## 5. SUBMISSION REQUIREMENTS

*Include all required plans and studies – electronic submission preferred.*

### REQUIRED PLANS AND STUDIES

- Normally the plans submitted as part of the Development Permit application are adequate to support a variance request. If further plans are required, these will be identified by the Development Officer.

## 6. SWORN DECLARATION THAT INFORMATION IS ACCURATE

I, \_\_\_\_\_, of the City of \_\_\_\_\_, solemnly declare that all of the above statements contained in the application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under Oath and by virtue of *The Canada Evidence Act*.

### Sworn or Declared Before Me

At the City of Iqaluit

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Commissioner for Oaths

\_\_\_\_\_  
Signature of Applicant

## 7. AUTHORIZATION OF LESSEE/OWNER FOR AGENT TO MAKE APPLICATION

If the application is to be signed by agent on behalf of the lessee/owner, the following authorization must be completed, or the lessee/owner must submit a letter of authorization.

I, \_\_\_\_\_, am the lessee/owner of the land that is subject of this application and I authorize \_\_\_\_\_ to make this application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Lessee/Owner