



APPLICATION FOR PERMIT TO CONNECT OR DISCONNECT WATER AND SEWER SERVICE LINES

OFFICE USE ONLY	
PERMIT No.:	DATE APPLICATION RECEIVED:
APPLICATION RECEIVED BY:	

1. LOCATION

LOCATION DESCRIPTION		
Municipal Address:		
LEGAL DESCRIPTION		
Lot:	Block:	PLAN:

2. CONTACT INFORMATION

Contact information of contractor to complete the works must be provided.

NAME/TITLE	MAILING ADDRESS	PHONE NO. E-MAIL ADDRESS
Property Owner(s) / Lessee		<i>Phone:</i>
_____ first name _____ last name		<i>Email:</i>
Agent		<i>Phone:</i>
_____ first name _____ last name		<i>Email:</i>
Contractor		<i>Phone:</i>
_____ first name _____ last name		<i>Email:</i>

3. DESCRIPTION OF PROPOSAL

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This application is to: <input type="checkbox"/> Connect <u>OR</u> <input type="checkbox"/> Disconnect
Proposed date of connection/disconnection to water and sewer service lines: _____ <i>(NOTE: The proposed date must be a minimum of nineteen (19) business days after the application date)</i>
Will the works be performed on or near a roadway? <input type="checkbox"/> YES <u>OR</u> <input type="checkbox"/> NO <i>(If the answer is YES, please submit a Utility Permit application)</i>

Will the works require road closure(s)? YES OR NO

(If the answer is YES, please submit a Road Closure Permit application)

Have you applied for a Building Permit from the Government of Nunavut for these works? YES OR NO

(If the answer is NO, please apply for a Building Permit through the GN)

4. SUBMISSION REQUIREMENTS Engineering drawings must be stamped by a professional engineer licensed in Nunavut.

✓ **IS YOUR APPLICATION COMPLETE?** Make sure you've included the required plans and studies listed below.
Electronic submission of plans and studies is preferred.

APPLICATION FEE

- Application Fee

REQUIRED PLANS AND STUDIES

- Site Plan
- Site Servicing Plan
- Civil Details
- If further plans are required, these will be identified by the Department of Public Works and Engineering

OTHER

Schedule *(must provide enough detail for the City to understand which activities are taking place and when, and must include approximate dates for the following tasks at minimum)*

- Permit approval (19 days after submitting application)
- Mobilization
- Start of works
- Water isolation *(if required)*
- Installations
- City inspection of installations
- Backfill
- Demobilization
- Road reinstatement

Inspection and Test Plan

- Description of all relevant quality assurance and quality control activities that will be completed as part of the works.

Site Observation Report *(must be completed by Engineer of Record)*

- Confirmation of inspection by Engineer of Record
- Certification that the works were completed according to the Engineering Drawings and Municipal Design Guidelines by Engineer of Record

5. APPLICANT DECLARATION

The Applicant UNDERSTANDS AND AGREES that any permit issued is subject to compliance with the provisions of the Water and Sewer Services By-law of the City of Iqaluit, as amended, including the completion and delivery of all required waivers.

Signed this _____ day of _____ 20__.

Name of Applicant

Signature of Applicant

Name of Witness

Signature of Witness

6. AUTHORIZATION OF LESSEE/OWNER FOR AGENT TO MAKE APPLICATION

If the application is to be signed by an agent on behalf of the lessee/owner, the following authorization must be completed or the lessee/owner must submit a letter of authorization.

I, _____, am the lessee/owner of the land that is subject of this application and I authorize _____ to make this application on my behalf.

Date

Signature of lessee/owner

7. PERMIT APPROVAL All permits must be approved and inspected by the Director of Public Works & Engineering (or delegate)

TO BE COMPLETED BY DIRECTOR OF PUBLIC WORKS AND ENGINEERING (OR DELEGATE)

Date

Director of Public Works and Engineering (or delegate)
City of Iqaluit

Date Inspected: _____ Date Connected/Disconnected: _____

Findings: _____
