



## City of Iqaluit Recreation Department

### FACILITY / EQUIPMENT RENTAL AGREEMENT

#### **RENTAL GROUP INFO:**

RENTAL  
GROUP: \_\_\_\_\_

REPRESENTATIVE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: (H) \_\_\_\_\_ (W) \_\_\_\_\_

FACILITY REQUIRED: \_\_\_\_\_

EQUIPMENT REQUIRED: \_\_\_\_\_

PURPOSE OF RENTAL: \_\_\_\_\_

DATE(S) REQUIRED: \_\_\_\_\_

TIME REQUIRED: \_\_\_\_\_

SPECIAL REQUIREMENTS:

#### **RECREATION STAFF:**

RENTAL FEE DETAIL: \_\_\_\_\_

PAID: \_\_\_\_\_ NEEDS INVOICE: \_\_\_\_\_

KEY # GIVEN: \_\_\_\_\_

DATE KEY/EQUIPMENT TO BE RETURNED: \_\_\_\_\_

STAFF VERIFICATION OF EQUIP / KEY RETURN: \_\_\_\_\_

DEPOSIT DATE: \_\_\_\_\_ INVOICE DATE: \_\_\_\_\_

#### **OTHER DETAILS / NOTES:**

#### **FACILITY FEES**

☐ AWG Arena Floor  
\$750/day \_\_\_\_\_

☐ AWG Lobby  
\$50/hr (\$300/day) \_\_\_\_\_

☐ AWG Ice Covering System  
Base Rate (Install/Remove) \$1,650  
Weekdays \$750/day \_\_\_\_\_  
Weekends \$1,000/day \_\_\_\_\_

☐ Curling Rink  
\$750/day \_\_\_\_\_

☐ Curling Rink Lobby  
\$50/hr (\$300/day) \_\_\_\_\_

☐ Abe Okpik Hall  
\$50/hr (\$300/day) \_\_\_\_\_

☐ Tables  
\$5/day (per table) \_\_\_\_\_

☐ Chairs  
\$7/day (per 20 chairs) \_\_\_\_\_

☐ Stage – 20 pieces  
\$800/day \_\_\_\_\_

☐ Stairs only  
\$50/day /unit \_\_\_\_\_

☐ Bouncer  
\$500/day \_\_\_\_\_

☐ Elders Qammak  
\$50/hr (and approval) \_\_\_\_\_

☐ Iqaluit Square  
No charge \_\_\_\_\_

*All rentals are subject to 5% GST*

**SUBTOTAL:** \_\_\_\_\_

**GST:** \_\_\_\_\_

**TOTAL FEES:** \_\_\_\_\_

## **RENTAL AGREEMENT:**

Application for the use of the facility is subject to the following terms and conditions:  
Use of the Facility must comply with all applicable City bylaws and Federal and Provincial legislation.

### **TERMS OF RENTAL**

Rental fees must be paid by cash in advance unless prior arrangements have been made with the Director of Recreation or his/her delegate in advance.

Costs incurred due to a breach of any of the provisions of this agreement or damage caused by members of the rental party, including the cost of cleaning, will be charged to rental group.

### **CANCELLATION POLICY**

1. Notice of cancellation must be done 48 hours in advance to the Director of Recreation or his/her delegate. Failure to do so will result in obligations of payment.

2. The City of Iqaluit reserves the right to cancel a rental at any time necessary.

### **SET UP/CLEAN UP**

The rental group is responsible for setup and cleanup of all tables and chairs and for ensuring that the facilities used are left clean, i.e. table tops wiped clean, floor swept, spills wiped up and garbage neatly disposed of in the garbage boxes outside.

### **OTHER CONDITIONS :**

Note:

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### **DAMAGE**

The undersigned renter agrees to ensure that activities are conducted in the City of Iqaluit facilities so as not to endanger any person; and to indemnify and hold harmless the City of Iqaluit and any of their respective employees, officers, volunteers or agents against any and all claims for injury to person and property, however caused, and arising out of the activities of the rental group or out of the occupation or possession of the premises by the rental group. The undersigned agrees to carry adequate public liability and property damage insurance to cover such risk.

**I/We, of the undersigned rental group, agree to keep the terms of this agreement and to comply with all of the City of Iqaluit Recreation Department policies and regulations.**

### **RENTAL GROUP**

NAME OF SIGNING AUTHORITY:

SIGNATURE:

DATE:

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### **CITY OF IQALUIT**

NAME OF SIGNING AUTHORITY:

SIGNATURE:

DATE:

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