

**MINUTES
CITY OF IQALUIT
CONTINUATION OF FINANCE
COMMITTEE OF THE WHOLE MEETING #07
November 15, 2014 at 1:00 PM
CITY COUNCIL CHAMBERS**

PRESENT FROM COUNCIL

Deputy Mayor Wilman (absent from session at 1:45pm to 3:15pm)
Councillor Terry Dobbin
Councillor Joanasie Akumalik (late 2:00pm)
Councillor Simon Nattaq
Councillor Romeyn Stevenson
Councillor Kenneth Bell
Councillor Stephen Mansell
Councillor Noah Papatsie

ABSENT

PRESENT FROM ADMINISTRATION

John Mabberi-Mudonyi, A/Chief Administrative Officer
Tracy Cooke, City Clerk
Amy Elgersma, Director, Recreation
Kevin Sloboda, Chief Municipal Enforcement Officer
Melodie Simard, Director, Planning and Development
Michael Hatch, Sergeant, Municipal Enforcement
Robyn Campbell, Sustainability Coordinator
Jeanie Eeseemailee, Senior Interpreter/Translator

5. NEW BUSINESS

- a) 2015 Goals & Objectives
- vi) Municipal Enforcement

Administration stated that the department's long-term objective is to provide reliable and safe radio communication to officers while on duty with a more cost efficient system. The system currently used by the department is very expensive and not cost efficient. The change from analogue to digital will soon be completed once the equipment arrives and is installed. The current system used had difficulties with program availability, which was completed by the Government of Nunavut. The individual who installed the programming for the radio system is now retired and no longer works for the Government Nunavut and the individual who replaced him did not seem interested to assist the City

with updated programming for the system. The estimated cost to upgrade the current system to function properly was approximately \$9,000.00 compared to the replacement system providing digital radio communication for approximately \$16,000.00. If the department kept the current system in place, it would continue to have difficulties with programming and equipment replacement as the system is very outdated.

The department would like to deliver an effective training program to officers within the Municipal Enforcement Department to continue maintaining industry standards of enforcement training. Currently, the department maintains a 60 percent in house training program and a 40 percent out sourced training program. Officers are sometimes required to travel south to get recertified in order to continue training other officers within the department as this provides cost savings for the department and the City. The department provides training in the following areas:

- Officer Safety
- Oleoresin Capsicum Spray
- Firearms training
- Chemical and Mobilization training (tranquilizer guns)
- Conducted Energy Device
- Investigative
- Legal studies
- RADAR/LASER speed detection equipment
- Court room procedures
- Traffic enforcement
- High risk vehicle stops
- On job training
- Mental health training

Some of the outsourced training includes CSA Inspections, a standard that every officer must maintain in order to conduct large truck traffic enforcement and vehicle safety inspections. It also includes Traffic Collision and Incident Investigation training.

The department's current level of funding for training is very low with an allocated amount of \$2,500.00 dollars per officer and \$5,000.00 dollars for the Chief Municipal Enforcement Officer. Some standardized training should be included in training funds before considering the actual amount of funds required for training each year; this would include training such as First Aid or those required for officers to maintain their level of service standards. Many training programs are offered in Canada but some are offered in the United States where the department could significantly save costs on certifications if one officer is sent to these training programs to become a certified instructor who can then certify other officers within the department.

The training objective is to increase the level of certification for officers by delivering in house programs and to increase the number of actual outside courses for primary officers. Training is very important to the department and must be completed in order to provide services to the community.

Councillor Bell asked how many inspections the department has conducted on large vehicles.

Administration stated that the department is to conduct 32 inspections on large vehicles each year as per their certification, but the Government of Nunavut is only now in the stages of finalizing documentations and stickers for large vehicle certifications. The department has not been able to conduct any certifications on large vehicles as they were waiting for this documentation from the government; the department hopes to begin inspections in January 2015.

Councillor Bell asked how many years' officers have been certified to conduct large vehicle inspections.

Administration stated that he received certification prior to his employment with the City as Chief Municipal Enforcement Officer and has maintained his certification so that the program does not need to be completed from the beginning.

The department would also like to work on out-dated municipal by-laws during 2015 as well as departmental policies; this will be reviewed and updated or amended as necessary to reflect industry standards current cultural thought. Some by-laws are currently being worked on and are in legal review; these include the Responsible Pet Owner by-law, the Traffic Control by-law, the Taxi by-law and others. These by-laws and policies will also be reviewed with the public for further input as well as Council.

Councillor Dobbin stated that he received pictures from a resident earlier this week of a vehicle parked in a designated handicap parking space. He searched for a by-law in relation to parking in a designated handicap parking space but only found an older by-law that was dated back to when the territory was part of the Northwest Territories. He noted that a significant amount of training funds allocated in 2014 were not utilized and asked if the department had issues accessing training funds.

Administration noted that the Traffic, Parking and Highways Amendment By-law No. 638 addresses parking in designated handicap parking spaces; the fine is \$50.00 for parking in unauthorized parking spaces. It is also found in the *Motor Vehicles Act*. The department only recently began enforcing this as the government did not have a process to issue an actual permit, which made it difficult for the department to enforce.

The Department of Motor Vehicles now issues permits for handicap parking and the department can enforce unauthorized parking in these locations. Often, signs are not visible or present which also prevents the department from enforcing unauthorized parking. The department has been working with the government and local organizations to ensure that handicap parking spaces are clearly indicated and that signs are visible to the public.

City departments used to have training funds allocated within their own budget and was allocated a specific amount. A couple of years ago, the City restructured how training funds are administered and were transferred to the Human Resources Department with a specific amount allocated once again. Each department must now go through the Training and Development Officer in the Human Resources Department to attend training and access training funds. The department made requests to attend training in the United States to certify officers but were denied on occasions; the department continues to request and attend training as approved.

Deputy Mayor Wilman noted that she would appreciate receiving the department's list of goals and objectives in writing as the other departments provided. She asked if the department intends on conducting public awareness sessions to clarify any enforcement responsibility confusion as the public often mistakes municipal responsibilities and territorial responsibilities. She noted that she must excuse herself from the session as she must attend an event at the Aqsarniit Middle School.

Councillor Bell suggested that the mandatory training for officers be budgeted for and that additional training funds required also be identified and discussed with the committee during the 2015 budget deliberations.

Administration stated that their final goal and objective for 2015 relates to manpower and shift changes. Their goal is to effectively maximize officers working hours, minimize costs of municipal enforcement operations and improve the quality of Municipal Enforcement Officers response within the City of Iqaluit. The department would like to successfully change the shift structure that the department currently holds for officers, to better balance the departmental requirements, employee needs, scheduling and keep up with the changing needs of the community.

Extensive research has been conducted since 2010 on this matter. The department's current shifts are Monday to Friday, with officers being off on Saturdays and Sundays. A few years ago, officers would work from 9:00am to 5:00pm; with the arrival of a new Chief Municipal Enforcement Officer, the shift hours changed. Officers rotate each week by working 7:00am to 3:00pm for one week and 3:00pm to 11:00pm the other week. During non-working hours, an officer is on-call; this averages to 58 percent of the work week. The department

would like to change this so that they are more proactive and provide more presence in the community.

Officers currently work seven hours per day and have one hour for lunch. With extensive research on what type of shift would be better suited for this employment type, whether it is an eight hour shift, a ten hour shift or a twelve hour shift. Employees were also consulted to see if they had any concerns with the current shift schedule and possible changes to it. It was also made known to the department that the public feels that officers should be working on the weekends and later in the evenings. A draft proposal has been prepared and can be shared with anyone who wishes to see it; the proposal explains the benefits of officers working an eleven hour shift. This would cover seven days a week, including holidays. Of course with the increased working hours, manpower would need to be increased as well.

The department currently has six officers for active duty; in order to accommodate the requested shift change; the department would need eight officers and would work in pairs. It would also be recommended that officers work four to five days then be off for a few days. This would reduce call-out fees and overtime costs which is currently approximately \$58,000.00 from January to October 2014; this does not include the standby pay to officers when on-call which is approximately \$17,000.00 to date since January. With the proposed change, officers would only be on-call 16 percent of the workweek rather than 58 percent.

Councillor Bell expressed his support for the proposed shift schedule change and asked for clarification if officers would only be on duty for eleven hours per day or if they would be on duty for 24 hours per day.

Administration advised that officers would be on duty for 22 hours per day with an hour overlap. Officers currently do not have an overlap period and do not have an opportunity to communicate with each other regarding possible issues of events that took place during the shift, which can result in safety issues. This change would allow for officers to communicate with each other regarding events that occurred during the shift and complete any paperwork that may need to be completed prior to the end of the shift.

Councillor Bell noted that two additional positions were approved for the department in 2014; an intern officer and the dog pound position remained vacant filled the position of Sergeant. He asked if the officer's position that was promoted to Sergeant was staffed and asked if all officers would have their own workstation with their own computers or if stations would be shared between officers.

Administration explained that an additional officer was hired and begins in December 2014 to replace the officer who was promoted to Sergeant. Officers will share stations, as the department is very limited on office space.

vii) Recreation

The departments' goals and objectives were reviewed for the committee and the following was noted:

1. Plan, Develop and Sustain a diversified, balanced system of public parks and recreation facilities

- Coordinate with the Department of Planning and Development to plan new park areas in the planned new subdivision
- Coordinate with the Engineering and Planning and Development Departments for a new outdoor multipurpose play area in Apex. This project resulted from the new development in Apex but is not yet complete; it is unclear on how many lots will be developed and the amount of funds available for the project is dependent on the development of the lots.
- Start to plan for the replacement of the Federal Road ball field. Land could be sold to offset the costs of a new ball field. The new ball field could be developed in coordination with other uses (walking/biking trails, playground, cross country ski hut and storage and washrooms and canteen).
- Develop the Road to Nowhere former cemetery site as a park; coordinate with the Planning and Development Department, Recreation Committee and community service group(s).
- Start to plan for the replacement of the basketball court at Nakasuk School Parking lot.

2. Deliver quality recreation programs that meet the needs of the residents of Iqaluit

- Deliver Recreation Programs:
 - a) Elders Qammaq; cooking club, country food day, Elders crafts, support Elders Qammaq Society, Elders services workshops
 - b) Minor Soccer: September to April at Nakasuk School
 - c) Qaumanig Summer Day camp and Apex Summer Camp, Skateboard Camp, Skateboard Arts Project and Winter Break Camp
 - d) Turf: Summer Soccer Program from May to August, Adult Fitness drop-in, Family drop-in, support other sports groups in organizing and running programs

- e) Support Toonik Tyme: organize approximately ten events for the festival
 - f) Public and family skates at Arnaitok and Arctic Winter Games
 - g) Apex Afterschool program
 - h) Leader-In-Training summer program
 - i) Youth Centre: Positive Choices workshops, mental health collaboration project, support the Youth Council, after-school snack program, cooking club, mitt making, sports nights, and leadership ski program
- Enhance customer experiences in the programs by:
 - a) Providing better registration options (electronic registration)
 - b) Improve communication (signage communications to parents and newsletter, Facebook, public service announcements, new website)
 - c) Production of Recreation Guide

3. Host and Support Special Recreation Events for the Community

- Recreation Department Special events for 2015
 - a) Annual Volunteer Appreciation Reception for community volunteers
 - b) Bike Event (TBD)
 - c) Canada Day celebration
 - d) 2015 Elders Gathering
 - e) Mass Registration
 - f) Terry Fox run (under consideration)
 - g) Spookarama Halloween Teen dance
 - h) Santa Claus parade
 - i) Qaumakuluit Light Decorating contest
 - j) Christmas games
- Organized Sport and Recreation Events by Iqaluit Organizations (TBC)
 - a) Support the Toonik Tyme festival by delivering ten events and committing to the annual contribution of \$10,000.00 to the festival
 - b) Iqaluit Amateur Hockey Association Toonik Tyme Hockey Tournament
 - c) Senior Mens' Toonik Tyme Tournament
 - d) Bantam Territorial's (preparation for 2016 for Arctic Winter Games)
 - e) Female Territorial's (preparation for 2016 Arctic Winter Games)
 - f) Hockey Nunavut Junior Challenge Cup

- g) Northern Hockey Challenge
- h) Speed Skating Territorial's
- i) Figure Skating Ice Show
- j) Curling Bonspiels
- k) Speed Skating Territorial's/Championships
- l) Nunavut Soccer Association Territorial's
- m) Nunavut Softball Association

Councillor Bell asked for clarification why the City does not close the route where the parades take place as many residents have expressed their concerns several times.

Administration explained that roads have not been closed in the past during parades but the department is discussing doing so in the future as many residents no longer respect the parade and cut through while it passes by.

Councillor Dobbin noted that many celebrities visit Iqaluit and often residents are not aware that they are here. He asked if the City could perhaps hold events or welcome them to the City and give them a tour so that residents have an opportunity to meet these celebrities and perhaps interact with them.

Administration explained that often celebrities are brought here by an organizing group and the City attempts to get involve and bring the celebrities out into the community, into the schools, to City Hall, et cetera but has great difficulties. These are often coordinated last minute and are not announced to the public or made known to the City.

Administration continued with their goals and objectives and noted the following:

4. Support Community Initiatives

- Continue to work with Recreation user groups to enhance their programs
- Provide support and guidance to groups wishing to start new recreation and sport initiatives

5. Provide safe, positive experiences for Recreation users

- Install surveillance cameras in high-risk areas (starting with AWG)
- Install accessibility door opening device at Elders Qammaq

Councillor Bell believed that the installation of surveillance cameras was approved during the 2014 budget deliberations and asked for clarification.

Administration explained that the department was advised that this item had been removed from the 2014 Recreation Department. If the item remains in the

2014 budget, the department will move forward with the project as soon as possible.

Councillor Bell believed that the same issue had occurred in the Public Works Department budget for 2014 and that Council had discussed removing an item from the proposed 2014 Capital Projects but it was left in the budget at the end of deliberations.

Administration continued with their goals and objectives and noted the following:

6. Maintain City Assets

- Replace doors
- Install electric lift gate on Zamboni door
- Painting and minor repairs at Youth Centre
- Paint Bleachers at Arnaitok Arena
- Renovate lobby washroom (new counters and sinks) at Arnaitok Arena
- Replace floor board around rink at Arnaitok Arena
- Paint curling rink lobby and perform repairs to washrooms
- Cabinets and minor repairs at Abe Okpik Hall
- Replace door hardware at Elders Qammaq
- Replace vehicle no. 38, 2002 Ford Escape with similar vehicle (source of funds: Recreation Vehicle reserve)

7. Continue to Increase Recreation Department Revenue

- Introduce new Recreation Facilities By-law
- Increase user fees by ten (10) percent
- Arena advertising
- Continue to seek out funding for recreation projects and programs

8. Aquatic Centre Project

- Award the contract
- Oversee project managers to ensure project goals are met

9. Develop and implement training plan for Aquatic Centre staffing

- Work with funding agencies to fund the program

10. Continue Developing Disaster Relief and Recovery plan

- Work with the Emergency Preparedness Advisory Committee in developing plans

- Work with the Canadian Red Cross in the risk assessment and emergency shelter plan
- Coordinate with Emergency Services the completion of a City Emergency Plan

11. Assist with Implementing next steps of the Piquitviut-Building Our Capital Plan

- Emergency and Protective Services Centre
- City Hall
- Recreation (AWG Expansion and Rec Phase 2)

Committee breaks from session at 2:50pm.

Committee returns to session at 3:00pm.

viii) Engineering and Sustainability

Administration stated that the information to be presented is divided into three parts; part one consists of projects in the Capital Plan that the Department of Engineering will be advancing in 2015. These projects are funded through contribution agreements with the Government of Nunavut and the Government of Canada, with some having portions of their budgets made up by the City of Iqaluit.

Part two consists of projects that the Department of Engineering recommends for advancement in 2015. These are primarily related to infrastructure issues that were brought to the attention of the department during the last few months. For the most part, these projects are not funded.

Part three consists of the training and communications goals and objectives for the Department of Engineering for 2015.

The committee should be aware that there are a number of projects that the City is obligated to undertake; both as a result of the landfill fire, and as a result of the directive issued to the City by Aboriginal Affairs and Northern Development Canada in 2013 relating to the water licence. These include treatment of the runoff water from the landfill firefighting operations, movement of the bulky metals from the temporary storage site and restoration of that site, and upgrading of the wastewater treatment plant. All three of these projects are funded under the Capital Plan through contribution agreements; however, additional funding will be required for the run-off treatment due to the increased contaminants in the water, in both concentration and variety.

Table 1 – Capital Projects, distributed to the committee, identifies the project from the Capital Plan in the first column on the left, followed by the goals for that

project for 2015, and the objectives to be met to reach that goal. The funding source is identified for the project, per the Capital Plan, in the last column.

Administration reviewed the projects listed in part one and noted the following:

- West 40 Landfill Run-off Treatment - Contract in place to treat and discharge landfill run-off by May 2015
- West 40 Landfill Interim Measures and Decommissioning - Contract in place to remove bulky metals and tires by May 2015
- West 40 Landfill Interim Measures and Decommissioning - Tender issued to relocate office and equipment garage (Quonset) by May 2015
- Wastewater Treatment Plant Development and Upgrade options presented to Council by May 2015
- Development of the Northwest Granular Deposit - Pending Council approval of geotechnical investigation, continue road construction in 2015
- Development of the Northwest Granular Deposit - Develop alternative operations and maintenance model for gravel source by May 2015
- Decommissioning of Trail Area Deposit - Decommissioning plan in progress by May 2015
- Decommissioning of Trail Area Deposit - Evaluated incineration options presented to council by May 2015
- New Solid Waste Management Facility with Incineration - Selection of a waste transfer site (WTS) for development to store and process bulky metals, hazardous wastes, tires, household recyclables et cetera.
- New Solid Waste Management Facility with Incineration - Design of new facility in progress by May 2015
- Supplementary Water Supply - Design contract for supplementary water supply in progress by May 2015
- Water and Sewer System Upgrade Program - Tender issued for repair of water line from Astro Hill through Creekside Village by May 2015 (if funded/approved)
- Water and Sewer System Upgrade Program - Tender issued for repair of Happy Valley sewer line loop by May 2015

Administration reviewed the projects listed in part two which are projects being proposed by the department. Table 2 identifies the proposed project in the first column on the left, followed by the reason for undertaking the project, then the goals for that project for 2015, if funded, and the objectives to be met to reach that goal. The projects are as follows:

- Repair of Hanson Drive - Longitudinal cracks in pavement are increasing in severity and require investigation and remediation
- Drainage Master Plan - It is apparent that there are drainage issues in the City. The longer we wait to address them the more damage will be caused. One way of helping to address this is to map out the drainage over the entire City. This will help in the development of any culvert-

- clearing program for spring and help Public Works determine the critical areas for attention. Maintenance of drainage reduces erosion damage
- Pavement Maintenance Plan (Phase II) - A condition assessment program and road classification system developed by Engineering in conjunction with PWS would assist in prioritizing repair and maintenance work and serve as the basis of a maintenance program
 - Bus Turnaround for Plateau - Existing school bus turnaround is inadequate. A new turnaround constructed further down from the end of the subdivision would minimize risk to the bus (i.e. catching a roadway edge)
 - Apex Bridge Repair - Bridge repairs identified in assessment report should be completed
 - Asbestos Containing Materials Survey - WSCC required an asbestos survey for three City buildings in 2014; remaining City building should be surveyed as well
 - MAGS Pilot Project - Cost of MAGS purchase would have to be paid back if nothing is done with this unit

There are a number of goals for the Department of Engineering that are not specifically project related, but would increase the department's service capability if undertaken. Some of these goals will require funding.

Table 3 – Training and Communication identifies departmental training goals for 2015 in the first column on the left, followed by the objectives to be met to reach that goal followed by the proposed funding source. Administration reviewed Table 3 for the committee and noted the following:

- Build on existing project management processes by establishing project delivery controls by May 2015
- Communicate Infrastructure plans and projects to Council (as per Iqaluit Community Sustainability Plan)
- Build on relationship with regulatory agencies to help with satisfying the City's obligations with respect to the water license and the Aboriginal Affairs and Northern Development Canada's directive

Councillor Bell expressed his appreciation to see that the Water and Sewer System Upgrade Program for the Astro Hill through Creekside Village is to move forward if funded and approved during the 2015 budget deliberations; this is a serious matter and must be addressed as soon as possible.

Councillor Dobbin believed that the development of the road to the future granular site was started before Council approved to move forward with the project but no one has been seen working on the road development recently and asked for clarification. He believed that the reason for the road development to move forward immediately was that so the City could complete the geotechnical study of the site before developing the site.

Administration agreed that the development begun before Council approved the project and Administration was only informed during a Council meeting after being approached by the media. The department spoke with Nunavut Excavating afterwards explaining that the project had not yet received Council's approval and that Council could still decide not to move forward with it; it was made clear that it was Nunavut Excavating's responsibility to restore the land should Council decide not to move forward with the project. The portion of the road that has been developed is sufficient for equipment to travel to the site to complete the geotechnical study.

Administration presented the 2015 goals and objectives for the Sustainability Department for the committee and noted the following:

1. Ensure the *Iqaluit Sustainable Community Plan* is a living document that shows progress.

Objectives:

- Translate and distribute the 2014 Annual Progress Report; present highlights to City Council in the spring of 2015
- Facilitate City Council prioritization of the Sustainability Coordinator actions for 2015 in the new year, and move forward with progress/completion of these prioritized goals
- Work together with colleagues to achieve collective actions in the Sustainable Community Plan
- Collect progress statements on all 254 actions in the Sustainable Community Plan in preparation for the 2015 Annual Progress Report

2. Coordinate, communicate and connect groups together for enhanced actions for our sustainability.

Objectives:

- Celebrate successful actions
- Apply for project funding, and help others apply for funding
- Undertake a special project (pending Council's support, detailed in Appendix 1 of the Sustainable Community Plan: Part Two, Action Plan): participating as a member of an "Action Team for Affordable Housing" for Iqaluit.

Deputy Mayor Wilman expressed her appreciation for the completion of the Iqaluit Sustainable Community plan and noted that many other municipalities do not yet have one. Iqaluit is now being used as an example for the development of sustainable plans by other municipalities and she receives many positive comments regarding the City's plan. She stated that she is very proud of the

City's accomplishments and the recognition it has received for its hard work on the development of the plan.

ix) Planning and Development

Administration stated that the Planning division's overarching goal is to direct new physical development to accomplish the community's vision, as expressed in the General Plan.

The core activities in the Planning division are:

- Long-term land planning initiatives (e.g. preparation of Development Schemes, General Plans, etc)
- Development approvals (e.g. Development Permits, Survey Sketches, et cetera)
- Special projects (e.g. developing the community's trail network)

The major long-term departmental priorities of the Planning function of the department are established in the City of Iqaluit's General Plan and the Iqaluit Community Sustainability Plan. The General Plan includes many policies directing the development of land in the City of Iqaluit. The Iqaluit Community Sustainability Plan includes 21 actions for which the department is accountable; these actions must be completed by 2019.

Administration stated that the Lands division's goal is to administer the City of Iqaluit land in a fair and transparent manner.

The goals and objectives for the Planning and Lands Departments are as follows:

1. Increase developable land availability

Iqaluit's Next Neighborhood

- Complete detailed engineering design of the subdivision
- Subdivision construction and lot disposal in 2016/2017

Apex Infills

- Identify and dispose new lots in Apex

Development on City lands next to the Inuit Owned Land Parcel

- Development scheme and servicing plan required

Core Area Development

- Vacant lot analysis
- Redevelopment Strategy

Upper Base Area Light Industrial Lots

- Resurveying of lands

Deputy Mayor Wilman asked for clarification how many lots were available for light industrial.

Administration believed that there were a total of seven to ten lots available. When the City last made its disposal call for the lots, there was insufficient interest in order for the City to move forward with the development.

2. Update General Plan and Zoning By-law

- Five year plan update must start by October 2015;
- Scope of work could include identifying new development area, affordable housing policies, healthy community initiatives, extensive and effective community engagement

3. Clean Developer Awards

- Awards to be launched in spring/summer 2015

4. Address on-going and up-coming land administration issues

2016 land plebiscite preparation work

- Understand financial and legal implications should the vote be favorable
- Draft a transition plan

Update the City's Lands Administration By-law

- Updates could include changes to the lot disposal provisions and the addition of condominium provisions

Complete a portion of the outstanding municipal land surveys

Collaborate with the Government of Nunavut on the transfer of West 40 land to the City

5. Increase our community engagement in land and planning issues

Create a Citizen Design Advisory Committee

- This is a directive of the Community Sustainability Plan. The committee would help inform the department of the community priorities and allow the department to obtain feedback on major planning initiatives such as the General Plan

Prepare and present a planning workshop to students

- Introduce the planning profession and planning in the City of Iqaluit to students

Administration stated that the department also has a few administrative goals and objectives for 2015 and noted the following:

- Hire a second planning staff member in 2015
- Would like an amendment to the training budget to reflect the training needs
- Update our business processes and practices (e.g. produce a better development application notice poster, be clearer on the steps for different types of applications)
- Complete the scanning of the leases (emergency preparedness) and solidify our archival system

Some projects that are not being recommended for 2015 include:

- Transportation Master Plan
- Interactive mapping internet portal for Iqalummiut
- Open Space and Trail Network Improvement Plan
- Skidoo/All Terrain Vehicle safety master plan

Administration stated that Building division's overarching goal is to ensure that renovation or construction work complies with the National Building Code, the Building By-law and the building permit requirements. The division's goals and objectives for 2015 are as follows:

- Staff building official position
- Building By-law Update
- Launch new building inspection session with the industry/media outreach

Administration noted that they have had difficulties staffing the Building Inspector position and are considering reviewing the job description and pay scale in hopes of attracting better candidates.

Councillor Stevenson believed that, after hearing from all directors and their goals and objectives, the committee now needs to discuss its goals and objectives for 2015.

Deputy Mayor Wilman thanked all directors and managers for their presentations.

6. IN CAMERA SESSION

None

7. ADJOURNMENT

Motion #FIN14-35

Moved by: Councillor Akumalik

Seconded by: Councillor Bell

That Committee adjourn and reconvene on Thursday, November 20 th at 6:00pm. Unanimously Carried
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Councillor Mansell
Chairperson

Director, Finance

Approved by City Council on this _____ day of _____, 2015, A.D.