

**MINUTES  
CITY OF IQALUIT  
FINANCE COMMITTEE OF THE WHOLE MEETING #08  
BUDGET SESSION  
December 20, 2014 at 10:00 AM  
CITY COUNCIL CHAMBERS**

**PRESENT FROM COUNCIL**

Mayor Mary Wilman  
Deputy Mayor Stevenson  
Councillor Simon Nattaq (late 11:30am)  
Councillor Kenneth Bell  
Councillor Stephen Mansell  
Councillor Noah Papatsie

**ABSENT**

Councillor Terry Dobbin  
Councillor Joanasie Akumalik

**PRESENT FROM ADMINISTRATION**

John Mabberi-Mudonyi, A/Chief Administrative Officer  
Tracy Cooke, City Clerk  
Luc Grandmaison, Fire Chief  
Keith Couture, Director, Public Works  
Kevin Sloboda, Chief Municipal Enforcement Officer  
Robyn Mackey, Director, Human Resources  
Melodie Simard, Director, Planning and Development  
Amy Elgersma, Director, Recreation  
Geneva Chislett, Controller  
Paul Clow, Project Officer  
Victoria Embree, Recorder  
Jeanie Eeseemailee, Senior Interpreter/Translator

**ADOPTION OF AGENDA**

**Motion #FIN14-37**

Moved by: Councillor Bell  
Seconded by: Deputy Mayor Stevenson

That the agenda be adopted as presented.

**Unanimously Carried**

1. **MINUTES**

None

2. **DECLARATION OF INTEREST**

None

3. **DELEGATIONS**

None

4. **DEFERRED BUSINESS AND TABLED ITEMS**

None

5. **NEW BUSINESS**

a) **2015 Budget Session**

Administration welcomed the committee and staff members to the 2015 budget deliberations and noted that this year's presentation will be different from previous years. A Revenue and Expense Summary sheet has been prepared and distributed to committee members; directors and managers will present their departmental budget and highlight any significant changes proposed to their budget for 2015. There may also be changes to the number of employees within the departments but these changes will be noted.

**Administration – Council**

Administration reviewed the Council budget for the committee and noted the following:

- total projected Revenues of \$80,000.00
- total projected Salaries of \$299,200.00
- total projected Office Expenditures of \$280,700.00 with a significant change made to the Legal Fees budget total \$154,000.00
- total projected Other Expenditures of \$94,900.00
- total projected Transfer to Reserves of \$131,000.00
- total projected Net Expenditures of \$725,800.00

**Administration – General**

Administration reviewed the Administration budget for the committee, which includes four full time positions, and noted the following:

- total projected Revenues of \$158,000.00
- total projected Salaries of \$645,400.00
- total projected Office Expenditures of \$146,800.00
- total projected Other Expenditures of \$104,300.00
- total projected Transfer to Reserves of \$53,600.00
- total projected Net Expenditures of \$792,100.00

#### **Administration – Translation Services**

Administration reviewed the Translation Services budget for the committee, which includes two full time positions of which one is vacant, and noted the following:

- total projected Revenues of eight thousand \$8,000.00
- total projected Salaries of \$299,700.00
- total projected Office Expenditures of \$600.00
- total projected Other Expenditures of \$110,000.00
- total projected Transfer to Reserves of \$5,500.00
- total projected Net Expenditures of \$407,800.00

#### **Administration – Receptionist Services**

Administration reviewed the Receptionist Services budget for the committee, which includes one full time position, and noted the following:

- total projected Salaries of \$118,800.00
- total projected Office Expenditures of \$20,000.00
- total projected Other Expenditures of \$4,200.00
- total projected Transfer to Reserves of \$500.00
- total projected Net Expenditures of \$143,500.00

#### **Administration – Communication and Public Relations**

Administration reviewed the Communication and Public Relations budget for the committee, which includes one full time position, and noted the following:

- total projected Salaries of \$161,700.00
- total projected Office Expenditures of \$22,600.00
- total projected Other Expenditures of \$52,500.00
- total projected Transfer to Reserves of \$500.00
- total projected Net Expenditures of \$237,300.00

### **Administration – Economic Development**

Administration reviewed the Economic Development budget for the committee, which includes one full time position, and noted the following:

- total projected Revenues of \$190,000.00
- total projected Salaries of \$166,400.00
- total projected Office Expenditures of \$6,600.00
- total projected Other Expenditures of \$22,600.00
- total projected Transfer to Reserves of \$500.00
- total projected Net Expenditures of \$6,100.00

### **Administration – Emergency Management Operation**

Administration reviewed the Emergency Management Operation budget for the committee and noted the following:

- total projected Office Expenditures of \$5,000.00
- total projected Transfer to Reserves of \$14,500.00
- total projected Net Expenditures of \$19,500.00

Councillor Bell believed that the Translation Services budget had Revenues of \$40,000.00 2014 and asked why the projected Revenues for 2015 are only \$8,000.00.

Administration explained that the Government of Nunavut gave all municipalities a grant of approximately \$40,000.00 to assist with trilingual translations of signage. The City has a contribution agreement with the Government of Nunavut in the amount of \$8,000.00 for 2015.

Councillor Bell asked for clarification if the City is only receiving eight thousand \$8,000.00 dollars in 2015 because they did not fulfill the requirements of the funding agreement in 2014. The City did replace some signs throughout the community with trilingual signs but many signs remain in English only or English and Inuktitut.

Administration advised that the City did expense the \$40,000.00 in 2014.

Councillor Bell believed that Economic Development Revenues in 2014 were \$260,000.00 dollars and stated that projected Revenues for 2015 are \$190,000.00. He asked for clarification as to why revenues have decreased.

Administration explained that the Department of Economic Development and Transportation funds up to a maximum of \$190,000.00 for Economic Development in each community. The City had additional projects to be completed within the Economic Development division in 2014 and additional

revenues were budgeted for in anticipation that the City would receive funding for these projects; the City did not receive additional funding and some projects were not completed in 2014 because of the lack of funds.

### **Administration – Human Resources**

Administration reviewed the Human Resources budget for the committee, which includes five full time positions, and noted the following:

- total projected Salaries of \$636,600.00
- total projected Office Expenditures of \$43,400.00
- total projected Other Expenditures of \$349,400.00
- total projected Transfer to Reserves of \$2,500.00
- total projected Net Expenditures of \$1,031,900.00

### **Human Resources – Safety and Training**

Administration reviewed the Safety and Training budget for the committee, which includes one full time position, and noted the following:

- total projected Salaries of \$169,600.00
- total projected Office Expenditures of \$47,700.00
- total projected Other Expenditures need to increase from \$7,100.00 to \$27,100.00 for fire alarm recertification and fire extinguisher recertification
- total projected Transfer to Reserves of \$4,100.00
- total projected Net Expenditures of \$228,500.00

### **Human Resources – Training and Development**

Administration reviewed the Training and Development budget for the committee, which includes one full time position, and noted the following:

- total projected Salaries of \$120,600.00
- total projected Office Expenditures of \$11,500.00
- total projected Other Expenditures of \$580,600.00
- total projected Transfer to Reserves of \$500.00
- total projected Net Expenditures of \$713,200.00

Chairperson Mansell asked for clarification if the Other Expenditures include training costs for all City departments.

Administration confirmed that Other Expenditures include training costs for all City departments.

Councillor Bell asked how much money was utilized from the training and development budget in 2014.

Administration advised that the City spent \$262,324.12 on training and development in 2014; this does not include committed training expenses that have yet to be paid.

Councillor Bell expressed his appreciation to know that the City spent more funds on training and development in 2014 than they did in 2013. He noted that the projected budget for 2014 was approximately \$400,000.00 but only approximately \$270,000.00 was spent. He asked for clarification as to why the City continues to budget such a significant amount for training and development.

Administration advised that the training allowance for the Emergency and Protective Services Department increased for 2015; the Fire Department now has a projected training allowance of \$50,000.00 to be used for mandatory recertification training, Ambulance Services now has a projected training allowance of \$28,100.00, Dispatch Services now has a projected training allowance of \$11,000.00 and \$5,000.00 has been budgeted for training of new employees in both the Fire Department and Ambulance Services.

An increase was also made for Public Works Administration and Animal Control, both having a projected training budget of \$15,000.00. The Municipal Enforcement Department now has a projected training budget of \$37,000.00; this is due to the two additional positions being requested for the department as well as mandatory recertification training.

Councillor Bell believed that his concern was with the administration of the funds rather than the amount budgeted and does not understand why the City continued to budget such a significant amount for training and development if the actual budget is not near the projected budget each year. He believed that the administration of the funds needed to be reviewed and perhaps changed.

Administration explained that each department has a different amount budgeted for their staff training and development and while some are fully expending their funds, others are not. If the department is given direction to move funds then it can be done but the department does not have the authority to move funds elsewhere unless directed to do so.

Chairperson Mansell suggested that this matter be discussed further at a future committee meeting.

Mayor Wilman asked if the City has difficulties motivating staff to participate in training and professional development and if this is a requirement of the employee's performance appraisal.

Administration explained that training and professional development suggestions are made to the employee but are not a requirement as part of the employee's

performance appraisal; perhaps this should be reviewed further and made a requirement. Another issue the City is faced with when trying to expense training and professional development funds is that the City is offered free training or is not required to pay a significant registration fee for the training; the Municipal Training Organization only requires that a \$300.00 dollar fee be paid.

### **Corporate Services – Finance**

Administration reviewed the Finance budget for the committee, which includes six full time employees, and noted the following:

- total projected Revenues of \$46,200.00
- total projected Salaries of \$836,700.00
- total projected Office Expenditures of \$179,000.00
- total projected Other Expenditures of \$22,400.00
- total projected Transfer to Reserves of \$25,700.00
- total projected Net Expenditures of \$1,017,600.00

Councillor Bell noted that a suggestion was made during the Goals and objectives Session that data entry staff be hired to help with the workload and asked if these positions have been taken into consideration and budgeted for.

Administration clarified that the Emergency and Protective Services Department requested that data entry staff be hired to assist with the workload but that Finance had not made such request.

Councillor Bell believed that the suggestion was that a data entry position be created and located within the Finance Department as accounts receivable and payables are within this department. If one data entry position is created for the Fire Department only, the position will not be as busy as if the position was created to address the data entry needs of other departments as well.

### **Corporate Services – Fiscal Services**

Administration reviewed the Fiscal Services budget for the committee and noted the following:

- total projected Revenues of \$520,000.00
- total projected Other Expenditures of \$250,000.00
- total projected Transfer to Reserves of \$270,000.00

### **Corporate Services – Risk Management**

Administration advised that the City, with the assistance of legal counsel, has begun its Risk Management operations. All directors and managers have met with legal counsel to identify their departmental risks and a report will soon be

presented to Council. This budget has increased as the department hopes to create policies with the assistance of an expert and will have insurance expenses; total projected Other Expenditures of \$590,000.00.

### **Corporate Services – Information Systems**

Administration reviewed the information Systems budget for the committee, which would include two full time positions rather than one as the demand on the current employee continues to grow, and noted the following:

- total projected Salaries of \$234,300.00
- total projected Office Expenditures of \$427,700.00
- total projected Other Expenditures of \$900.00
- total projected Transfer to Reserves of \$1,000.00
- total projected Net Expenditures of \$663,900.00

Councillor Bell expressed his support for the additional position and asked if the City will continue to use contracted services from Nunageek Solutions Inc.

Administration advised that they have projected a budget of \$40,000.00 for contracted services from Nunageek Solutions Inc. as a contingency in the case where the City would require these services. The City does not anticipate to expensing these funds in 2015.

### **Corporate Services – Purchasing**

Administration reviewed the Purchasing budget for the committee, which includes three full time positions, and noted the following:

- total projected Salaries of \$337,000.00
- total projected Office Expenditures of \$7,600.00
- total projected other Expenditures of \$14,100.00
- total projected Transfer to Reserves of \$19,500.00; this includes an increase for the purchase of a vehicle in the future and for the lease of warehouse space
- total projected Net Expenditures of \$378,200.00

### **Municipal Enforcement**

Administration stated that the department recently completed recertification training on Officer Safety, having three instructors within the department. The training was very successful and based on Canadian content, laws and practices rather than United States content. The department has other mandatory recertification training that must be completed in the near future. He reviewed the Municipal Enforcement budget for the committee, which includes seven full time positions, and noted the following:



- total projected Revenues of \$160,400.00
- total projected Salaries of \$693,900.00
- total projected Office Expenditures of \$40,500.00
- total projected Other Expenditures of \$173,200.00
- total projected Transfer to Reserves of \$30,500.00
- total projected Net Expenditures of \$777,700.00

### **Municipal Enforcement – Animal Control**

Administration reviewed the Animal Control budget for the committee, which would now include four full time positions, and noted the following:

- total projected Revenues of \$47,700.00
- total projected Salaries of \$432,200.00
- total projected Office Expenditures of \$2,600.00
- total projected Other Expenditures of \$121,000.00
- total projected Transfer to Reserves of \$35,500.00
- total projected Net Expenditures of \$543,600.00

Councillor Bell asked for clarification if the Pound Keeper position is one of the two new positions added to this department.

Administration advised that the Pound Keeper position is not included in this department; the additional two positions being requested for Animal Control would be to have additional Animal Control Officers within the department.

Councillor Bell expressed his support for animal control services and believed that it was important that animal related issues be addressed. He expressed his concern with having four full time positions dedicated to Animal Control when all officers within the department are trained to perform all Municipal Enforcement duties.

Administration stated that a memorandum of understanding is being proposed being the Municipal Enforcement Department and the Iqaluit Humane Society for pound keeping and animal control services. The Iqaluit Humane Society currently takes unwanted or abandoned animals, provides care for them and ships them south; The Animal Control division also has the same duties within the Municipal Dog Pound. This agreement would permit the Iqaluit Humane Society to assist the Municipal Enforcement Department with the care of the animals; Animal Control Officers would pick up the animals and bring them to the pound, where they would then notify the Iqaluit Humane Society so that they can, in return, begin caring for the animal. This memorandum of understanding was discussed with the Public Safety Committee and was to be brought to Council for review but it was suggested that this matter be discussed during the 2015 budget deliberations prior to it being brought to Council. This would remove the need for

a Dog Pound Keeper; a total projected budget of \$55,000.00 has been included in the budget.

Councillor Bell asked if the department believes this to be beneficial to the department and if they should proceed with the agreement.

Administration explained that by having this agreement in place with the Iqaluit Humane Society, Municipal Enforcement of Animal Control Officers would not be required to care for the animals during the weekends and this would reduce overtime expenses. This would also reduce the amount of time that officers are required to spend at the pound to care for animals while trying to complete other day-to-day duties.

Mayor Wilman noted that two additional positions were approved for the Municipal Enforcement Department in 2014 but neither one was staffed.

**Committee breaks from session at 11:10am.**

**Committee returns to session at 11:20am.**

#### **Emergency Management Services – Fire Services**

Administration reviewed the Fire Services budget for the committee, which includes 11 full time employees with two additional positions being requested; Training Officer and Clerk. He noted the following:

- total projected Revenues of \$11,000.00
- total projected Salaries of \$1,612,400.00
- total projected Office Expenditures of \$14,900.00
- total projected Other Expenditures of \$301,200.00
- total projected Transfer to Reserves of \$199,500.00
- total projected Net Expenditures of \$2,117,000.00

#### **Emergency Management Services – Ambulance Services**

Administration reviewed the Ambulance Services budget for the committee, which includes 11 full time employees, and noted the following:

- total projected Revenues of \$1,152,500.00
- total projected Salaries of \$1,612,400.00
- total projected Office Expenditures of \$14,900.00
- total projected Other Expenditures of \$122,000.00
- total projected Transfer to Reserves of \$90,000.00
- total projected Net Expenditures of \$676,800.00

### **Emergency Management Services – Dispatch**

Administration reviewed the Dispatch budget for the committee, which includes six full time positions, and noted the following:

- total projected Revenues of \$213,300.00
- total projected Salaries of \$977,500.00
- total projected Office Expenditures of \$8,700.00
- total projected Other Expenditures of \$27,300.00
- total projected Transfer to Reserves of \$7,500.00
- total projected Net Expenditures of \$807,700.00

### **Public Works – Administration**

Administration reviewed the Public Works Administration budget for the committee, which includes two full time employees, and noted the following:

- total projected Revenues of \$5,200.00
- total projected Salaries of \$331,400.00
- total projected Officer Expenditures of \$23,500.00
- total projected Other Expenditures of \$13,200.00
- total projected Transfer to Reserves of \$1,000.00
- total projected Net Expenditures of \$363,900.00

### **Public Works – Roads**

Administration reviewed the Roads budget for the committee, which includes nine full time employees, and noted the following:

- total projected Revenues of \$12,000.00
- total projected Salaries of \$1,214,300.00
- total projected Other Expenditures of \$968,700.00
- total projected Transfer to Reserves of \$204,500.00
- total projected Net Expenditures of \$2,375,500.00

Councillor Bell believed that street lighting in Iqaluit needed upgrades and suggested that this be discussed further at a Public Safety Committee meeting.

### **Public Works – Garage**

Administration reviewed the Garage budget for the committee, which includes three full time employees, and noted the following:

- total projected Salaries of \$381,100.00
- total projected Office Expenditures of \$1,400.00

- total projected Other Expenditures of \$130,900.00
- total projected Transfer to Reserves of \$9,600.00
- total projected Net Expenditures of \$523,000.00

#### **Public Works – Cemetery**

Administration reviewed the Cemetery budget for the committee and noted the following:

- total projected Other Expenditures of \$20,000.00
- total projected Transfer to Reserves of \$25,000.00
- total projected Net Expenditures of \$45,000.00

#### **Public Works – Building Maintenance**

Administration reviewed the Building Maintenance budget for the committee, which includes two full time employees, and noted the following:

- total projected Revenues of \$90,000.00
- total projected Salaries of \$243,100.00
- total projected Other Expenditures of \$452,200.00
- total projected Transfer to Reserves of \$1,000.00
- total projected Net Expenditures of \$606,300.00

#### **Recreation – Administration**

Administration reviewed the Recreation Administration budget for the committee, which includes two full- time positions and one part-time position, and noted the following:

- total projected Salaries of \$409,000.00
- total projected Office Expenditures of \$10,600.00
- total projected Other Expenditures of \$34,000.00
- total Transfer to Reserves of \$11,500.00
- total projected Net Expenditures of \$465,100.00

#### **Recreation – Curling Rink**

Administration reviewed the Curling Rink budget for the committee and noted the following:

- total projected Revenues of \$10,000.00
- total projected Office Expenditures of \$4,000.00
- total projected Other Expenditures of \$132,500.00
- total projected Transfer to Reserves of \$114,600.00

- total projected Net Expenditures of \$241,100.00

#### **Recreation – Elder's Facility**

Administration reviewed the Elder's Facility budget for the committee, which includes one part-time employee, and noted the following:

- total projected Revenues of \$40,000.00
- total projected Salaries of \$57,500.00
- total projected Other Expenditures of \$77,000.00
- total projected Net Expenditures of \$94,500.00

#### **Recreation – Iqaluit Skateboard Park**

Administration reviewed the Iqaluit Skateboard Park budget for the committee and noted the following:

- total projected Revenues of \$24,000.00
- total projected Salaries of \$65,000.00
- total projected Office Expenditure of \$10,000.00
- total projected Other Expenditures of \$7,500.00
- total projected net Expenditures of \$58,500.00

#### **Recreation – Swimming Pool**

Administration reviewed the Swimming Pool budget for the committee and noted that this is simply a transfer of previous lease expenditures for the old swimming pool to reserves for the new Aquatic Centre; total projected Transfer to Reserve of \$607,200.00.

#### **Recreation – Youth Centre**

Administration reviewed the Youth Centre budget for the committee, which includes two full time employees, and noted the following:

- total projected Revenues of \$37,500.00
- total projected Salaries of \$307,250.00
- total projected Office Expenditures of \$46,100.00
- total projected Other Expenditures of \$80,400.00
- total projected Transfer to Reserves of \$28,000.00
- total projected Net Expenditures of \$424,250.00

Councillor Bell noted that the committee requested that the Youth Council make a presentation to Council in 2014 but the Youth Council never came forward with their presentation. He asked if the Youth Council could possibly present to

Council on their duties and responsibilities as well as answer questions Council may have.

Administration explained that the Youth Council is an informal group and may be too shy to appear before Council but the department will discuss this with them and report back at a later date.

#### **Recreation – Abe Okpik Community Centre**

Administration reviewed the Abe Okpik Community Centre budget for the community and noted the following:

- total projected Revenues of \$12,000.00
- total projected Salaries of \$24,800.00
- total projected Office Expenditures of \$8,000.00
- total projected Other Expenditures of \$39,500.00
- total projected Net Expenditures of \$60,300.00

#### **Recreation – Arctic Winter Games Complex**

Administration reviewed the Arctic Winter Games Complex budget for the committee, which includes six full time employees, and noted the following:

- total projected Revenues of \$108,000.00
- total projected Salaries of \$633,850.00
- total projected Office Expenditures of \$3,100.00
- total projected Other Expenditures of \$307,200.00
- total projected Transfer to Reserves of \$3,000.00
- total projected Net Expenditures of \$839,150.00

#### **Recreation – Arnaituq Arena**

Administration reviewed the Arnaituq Arena budget for the committee, which includes two full time employees, and noted the following:

- total projected Revenues of \$81,200.00
- total projected Salaries of \$245,000.00
- total projected Office Expenditures of \$1,800.00
- total projected Other Expenditures of \$321,000.00
- total projected Transfer to Reserves of \$1,000.00
- total projected Net Expenditures of \$487,600.00

### **Recreation – Programming**

Administration reviewed the Programming budget for the committee, which includes two full- time employees, and noted the following:

- total projected Revenues of \$131,500.00
- total projected Salaries of \$400,816.00
- total projected Office Expenditures of \$1,800.00
- total projected Other Expenditures of \$142,600.00
- total projected Transfer to Reserves of \$1,000.00
- total projected Net Expenditures of \$414,716.00

### **Recreation – Parks, Playgrounds and Ballfields**

Administration reviewed the Parks, Playgrounds and Ballfields budget for the committee and noted the following:

- total projected Revenues of \$1,800.00
- total projected Other Expenditures of \$28,500.00
- total projected Transfer to Reserves of \$5,000.00
- total projected Net Expenditures of \$31,700.00

### **Recreation – Indoor Soccer Field**

Administration reviewed the Indoor Soccer Field budget for the committee and noted the following:

- total projected Revenues of \$35,000.00
- total projected Salaries of \$27,200.00
- total projected Office Expenditures of \$9,000.00
- total projected Other Expenditures of \$75,750.00
- total projected Transfer to Reserves of \$5,000.00
- total projected Net Expenditures of \$81,950.00

### **Recreation – New Aquatic Centre**

Administration reviewed the New Aquatic Centre budget for the committee and stated that the department recently received information from the Municipal Training Organization and the Kakivak Association; they will be offering an Aquatic Leadership Training Program for residents of Iqaluit. The training program will offer interested individuals training on First Aid and CPR as well as the Bronze and Gold Medallion Lifeguard Certification. A total of seventy thousand (\$70,000.00) dollars has been granted to the department for these training programs and training will begin in 2015. Individuals may be sent south for lifeguard training since Iqaluit does not currently have a swimming pool to use for training. Administration noted the following:

- total projected Revenues of \$70,000.00
- total projected Office Expenditures of \$70,000.00
- total projected Other Expenditures of \$279,500.00; interest costs for loans with the Federation of Canadian Municipalities and Bank of Montreal
- total projected Net Expenditures of \$279,500.00

#### **Recreation – R.E.A.C.H. Fundraising**

Administration reviewed the R.E.A.C.H. Fundraising budget for the committee and noted the following:

- total projected Revenues of \$288,300.00
- total projected Other Expenditures of \$48,000.00
- total projected Transfer to Reserves of \$240,300.00

#### **Engineering**

Administration reviewed the Engineering budget for the committee, which includes four full- time employees, and noted the following:

- total projected Salaries of \$573,400.00
- total projected Office Expenditures of \$242,700.00
- total projected Other Expenditures of \$442,500.00
- total projected Transfer to Reserves of \$6,000.00
- total projected Net Expenditures of \$1,264,600.00

#### **Engineering – Sustainability Officer**

Administration reviewed the Sustainability Officer budget for the committee, which includes one full- time employee, and noted the following:

- total projected Revenues of \$68,000.00
- total projected Salaries of \$153,500.00
- total projected Office Expenditures of \$3,400.00
- total projected Other Expenditures of \$7,700.00
- total projected Transfer to Reserves of \$500.00
- total projected Net Expenditures of \$97,100.00

#### **Planning and Lands – Building Inspection**

Administration reviewed the Building Inspection budget for the committee, which includes one full- time employee, and noted the following:

- total projected Revenues of \$124,000.00



- total projected Salaries of \$121,600.00; an increase to the salary has been made so that the position may be reclassified and made more attractive to potential candidates
- total projected Office Expenditures of \$6,200.00
- total projected Other Expenditures of \$50,000.00
- total projected Transfer to Reserves of \$3,500.00

### **Forced Growth Funding**

Administration stated that the City is expected to receive \$115,800.00 from the Department of Community and Government Services with the Government of Nunavut. This funding would assist the City with the increases to fuel costs.

### **Municipal Funding Program**

Administration stated that the City is expected to receive \$1,915,400.00 from the Government of Nunavut for the Municipal Operating Systems Fund.

Councillor Stevenson asked for clarification if the City received confirmation from the Government of Nunavut that this amount will be granted to the City in 2015 or if the City must wait until after March 31, 2015, when the government has approved their 2015 budget.

Administration advised that they received information from the Government of Nunavut that this is the amount that the City can expect for 2015 and that it may be more. The City will not receive these funds until June 2015.

**Committee breaks from session at 12:30pm.**

**Committee returns to session at 1:30pm.**

### **Water and Sewer Fund – Administration**

Administration reviewed the Water and Sewer Administration budget for the committee, which includes three full- time employees, and noted the following:

- total projected Revenues of \$5,200.00
- total projected Salaries of \$450,200.00
- total projected Office Expenditures of \$23,500.00
- total projected Other Expenditures of \$18,300.00
- total projected Transfer to Reserves of \$1,500.00
- total projected Net Expenditures of \$488,300.00

### **Water and Sewer Fund – Trucked Water and Sewer**

Administration reviewed the Trucked Water and Sewer budget for the committee, which includes 21 full- time employees, and noted the following:

- total projected Revenues of \$743,400.00
- total projected Salaries of \$2,092,600.00
- total projected Other Expenditures of \$266,800.00
- total projected Transfer to Reserves of \$245,500.00
- total projected Net Expenditures of \$1,861,500.00

### **Water and Sewer Fund – Utilidor**

Administration reviewed the Utilidor budget for the committee, which includes six full- time employees, and noted the following:

- total projected Revenues of \$4,842,700.00
- total projected Salaries of \$913,200.00
- total projected Other Expenditures of \$2,084,200.00
- total projected Transfer to Reserves of \$616,500.00
- total projected Net Expenditure of \$1,228,800.00

Councillor Bell asked for clarification on the total projected Other Expenditures.

Administration explained that these expenditures are for heating costs, fuel costs, electricity costs, et cetera.

### **Water and Sewer Fund – Sewage Treatment Plant**

Administration reviewed the Sewage Treatment Plant budget for the committee, which includes one full- time employee, and noted the following:

- total projected Salaries of \$142,200.00
- total projected Other Expenditures of \$341,000.00
- total projected Transfer to Reserves of \$430,500.00
- total Net Expenditures of \$913,700.00

Administration stated that the City will receive a total of \$1,234,600.00 for water and sewer subsidy from the Government of Nunavut. The City is proposing a reduction in the water subsidy rate for residential and a six percent increase to water rates for all other classifications.

### **Sanitation Fund – Sanitation Collection**

Administration reviewed the Sanitation Collection budget for the committee, which includes six full- time employees, and noted the following:

- total projected Revenues of \$2,161,000.00
- total projected Salaries of \$1,025,200.00
- total projected Other Expenditures of \$66,000.00
- total projected Transfer to Reserves of \$239,500.00
- total projected Net Expenditures of \$830,300.00

Councillor Stevenson believed that it was suggested that notification cards be created for sanitation collection as the City currently has for water delivery services when delivery is not possible; this would allow the City to notify residents the reason for their waste not being collected whether it be because waste was not properly separated, cardboard was not broken down, et cetera.

Administration advised that notification cards are being created for the department to use to notify residents when and why their waste was not collected.

#### **Sanitation Fund – Solid Waste – Landfill**

Administration reviewed the Landfill budget for the committee, which includes five full- time employees and two additional positions being requested, and noted the following:

- total projected Revenues of \$657,500.00
- total projected Salaries of \$542,300.00
- total projected Office Expenditures of \$600.00
- total projected Other Expenditures of \$284,300.00
- total projected Transfer to Reserves of \$497,500.00
- total projected Net Expenditures of \$667,200.00

#### **Lands and Planning Fund – Lands**

Administration reviewed the Lands budget for the committee, which includes one full- time employee, and noted the following:

- total projected Revenues of \$2,436,000.00
- total projected Salaries of \$125,800.00
- total projected Office Expenditures of \$575,600.00
- total projected Other Expenditures of \$137,850.00
- total projected Transfer to Reserves of \$5,000.00
- total projected Net Expenditures of \$1,591,750.00)

### **Lands and Planning Fund – Planning and Development**

Administration reviewed the Planning and Development budget for the committee, which includes four full- time employees, and noted the following:

- total projected Revenues of \$46,700.00
- total projected Salaries of \$485,400.00
- total Office Expenditures of \$62,600.00
- total Other Expenditures of \$215,200.00
- total projected Transfer to Reserves of \$2,000.00
- total projected Net Expenditures of \$718,500.00

### **Lands and Planning Fund – Capital**

Administration stated that the department will be moving forward with Capital projects in 2015 with a total projected expenditure of \$1,220,000.00. One of the projects is the development of the new subdivision; the department would focus on the detailed engineering and surveying of lands for the subdivision in 2015 for a total projected budget of \$920,000.00. Approximately \$200,000.00 is budgeted for the Apex project; \$100,000.00 has been budgeted for a possible study of the planning of the Core Area should Council chose to move forward with this project in 2015.

The committee also expressed their interest to move forward with the review and possible creation of snowmobile trails during the goals and objectives session; the department had originally budgeted for this project but was advised by the Economic Development Officer that the City may be able to identify funding sources from outside organizations for this project. The department also discussed with the Qikitqani Inuit Association the possibility of them moving forward with the development of Inuit Owned Lands while the City conducts its servicing upgrades to properties along Federal Road; it was unclear as to when Inuit Owned Lands are to be developed and the department decided to remove this item from the 2015 budget and wait until a later date.

### **Gravel Fund**

Administration reviewed the Gravel Fund budget for the committee, noting that this matter was discussed during the goals and objectives session, and noted the following:

- total projected Revenues of \$110,000.00
- total projected Transfer to Reserves of \$50,000.00
- total projected Net Expenditures of \$60,000.00

## **Contracts**

Administration reviewed the Contracts budget for the committee, noting that this is for the Community Wellness Coordinator position, and noted the following:

- total projected Revenues of \$702,300.00
- total projected Salaries of \$100,200.00
- total Office Expenditures of \$33,000.00
- total projected Other Expenditures of \$568,600.00
- total projected Transfer to Reserves of \$500.00

## **Capital Projects**

Administration reviewed the Engineering Department's Capital Projects budget for the committee noting that most of these are continuous from 2014 but new ones have been added for 2015 and noted the following:

- New Cemetery for a projected total of \$185,781.07; funds to be allocated from the General Operating Fund
- Water Booster Station No. 1 for a projected total of \$247,044.58; funds to be allocated from Federal Gas Tax Funding
- Water Supplementary Infrastructure for a projected total of \$360,000.00 dollars; funds to be allocated from Federal Gas Tax Funding and the Water and Sewer Fund
- Water License Application Support for a projected total of \$136,962.50; funds to be allocated from the Water and Sewer Fund
- Development of Northwest Deposit – Gravel for a projected total of \$4,177,207.10; funds to be allocated from the General Operating Fund, Block Funding and Reserves
- West 40 Landfill Run-Off Treatment Project for a projected total of \$500,000.00; funds to be allocated from Federal Gas Tax Funding, the General Operating Fund and Oceans North
- Waste Water Treatment Plant Upgrade for a projected total of \$920,000.00; funds to be allocated from Federal Gas Tax Funding
- Supplementary Water Supply Plan Completion for a projected total of \$84,073.10; funds to be allocated from Federal Gas Tax Funding
- Decommissioning of West 40 Landfill for a projected total of \$1,285,832.00; funds to be allocated from Federal Gas Tax Funding and Reserves
- Pavement Maintenance Plan for a projected total of \$20,000.00 dollars; funds to be allocated from the General Operating Fund
- AV 305 Rehabilitation for a projected total of \$15,000.00 dollars; funds to be allocated from the Water and Sewer Fund

- New Solid Waste Management Facility with Incineration for a projected total of \$891,500.00 dollars; funds to be allocated from Federal Gas Tax Funding, Block Funding and the Sanitation Fund
- Lake Geraldine Site Improvements for a projected total of \$225,000.00; funds to be allocated from the Water and Sewer Fund
- Decommissioning of Trail Area Deposit – Gravel Fund for a projected total of \$503,000.00 dollars; funds to be allocated from Reserves
- Repair/Replacement of Creekside Water Line for a projected total of \$455,000.00; funds to be allocated from Federal Gas Tax Funding
- Repair/Replacement of Happy Valley Sewer Line for a projected total of \$1,750,000.00 dollars; funds to be allocated from the General Operating Fund
- Repair of Hanson Drive for a projected total of \$250,000.00; funds to be allocated from the General Operating Fund
- Bus Turnaround for Plateau for a projected total of \$160,000.00; funds to be allocated from the General Operating Fund
- MAGS Pilot Project for a projected total of \$100,000.00; funds to be allocated from the General Operating Fund

Total Engineering Capital Projects have a projected total cost of \$12,266,400.35. Some of these projects were approved as part of the Capital plan and are funded under Federal Gas Tax Funding but newer ones added for 2015 are not; the City has secured a grant of \$50,000.00 dollars from Oceans North for the West 40 Landfill Run-Off Treatment Plant but additional funds will be required to complete this project as well as new ones that have been identified for 2015.

Councillor Bell asked if Capital Projects for the Planning and Lands Department should be included in the Capital Projects budget rather than in the planning and Development budget itself even if funds are to be allocated from the Land Fund.

Administration believed that projects to be completed by the Department of Planning and Lands are funded by the Land Fund or financed if new development.

Councillor Bell suggested that the projects funded by the Land Fund also be listed under Capital Projects.

Administration reviewed the Planning and Development Department's Capital Projects noting that these are funded by the Land Fund and noted the following:

- Detailed engineering for the new subdivision for a projected total of \$920,000.00 dollars
- Engineering design for Apex infill lots for a projected total of \$200,000.00
- Update plans for Core Area for a projected total of \$100,000.00

Administration reviewed the Recreation Department's Capital Projects for the committee and noted the following:

- Aquatic Centre Project - Construction and soft costs for a projected total of \$17,013,227.00; \$2,552,916.00 is to be allocated from the Federation of Canadian Municipalities loan and \$14,460,311.00 is to be allocated from the Bank of Montreal loan
- Road to Nowhere Cemetery Park for a projected total of \$10,000.00; funds to be allocated from the General Operating fund
- Apex Sports Pad for a projected total of \$120,000.00; funds to be allocated from the General Operating Fund, Sports Nunavut and the Land Fund
- Abe Okpik Cupboard Replacement for a projected total of \$15,000.00; funds to be allocated from the General Operating Fund
- Energy Reduction – Arena Light Replacement Project for a projected total of \$25,000.00; funds to be allocated from the General Operating Fund

Councillor Bell noted that the committee and the Department of Recreation had discussed the installation of surveillance cameras at the Arctic Winter Games during the 2014 budget deliberation but believed that perhaps the project was accidentally removed from the budget and asked for clarification.

Administration advised that after reviewing the minutes for the 2014 budget deliberations, it was found that the project was removed from the budget and there was no indication that the project was re-added to the budget in 2014. The installation of surveillance cameras has been included in the 2015 under minor capital items due to additional information received.

Councillor Bell expressed his appreciation to know that surveillance cameras will be installed at the Arctic Winter Games Complex and possibly at other City facilities as well.

Administration reviewed the Finance Department's Capital Projects and noted the following:

- Great Plains Software Upgrade for a projected total of \$13,000.00; funds to be allocated from the General Operating Fund
- Budgeting Software for a projected total of \$50,000.00; funds to be allocated from the General Operating Fund

The budgeting software was presented to all City directors and managers and believed that it was very much supported. This software will make the budgeting process much easier and simpler for all directors and managers as well as Council when in budget deliberations.

Councillor Stevenson noted that the committee discussed a few projects that they would like to move forward with in 2015 during their goals and objectives session but they are not listed in Capital Projects or have not been noted by departments. One was the crushing and removal of metals and derelict vehicles from the landfill and throughout the community and another was the pilot project for the sidewalks. He asked if these projects were included in the budget but simply not noted during the presentations.

Administration advised that the projects were not included in the 2015 but that directors and managers responsible for these projects could now present them to the committee with their estimated costs for each project.

Chairperson Mansell passed the Chair to Councillor Papatsie.

Councillor Mansell stated that he also had a number of priorities for 2015 that were not noted during the budget presentations and noted the following:

- the pilot project for sidewalks
- the metal crusher
- the drainage plan
- additional office space

Administration believed that Innirvik Support Services is considering selling their office building for approximately \$1,400,000.00. Upgrades to the building would be required in order to suffice as adequate office space for City staff; the matter was discussed but Administration did not move further with the matter.

Councillor Papatsie passed the Chair back Councillor Mansell.

Administration noted that capital purchases were suggested for the Public Works Department during the goals and objectives session. Due to recent expenditures related to the landfill fire, the department respects that the purchase of an incinerator for a total estimated cost of \$1,400,000.00 might not be feasible for 2015. The department did although include the purchase of a car crusher to process an estimated 500 vehicles to be crushed at an estimated cost of \$200.00 per vehicle; this would generate approximately \$100,000.00 for the City and eliminate derelict vehicles from the city as well as metals from the landfill. The department believes that the removal of metals is crucial and would cost approximately \$250,000.00 to do so; the purchase of the car crusher is estimated to cost \$600,000.00.

The department is pleased to see that the Department of Engineering and Sustainability has included the Happy Valley sewer line and the Creekside Village water main included in their Capital Projects for 2015; these are two very important projects that must be completed as soon as possible. The department



had also requested the purchase of three new pickup trucks but would be satisfied with the purchase of one truck in 2015.

Administration advised that they met with Public Works staff to discuss departmental priorities and what equipment was urgently needed and what could wait until 2016 or later and it was identified that a new garbage truck would be required for 2015 to maintain the replacement schedule and levels of service to the community.

The department has been working with the Department of Engineering and Sustainability to develop a design and a plan for the sidewalk pilot project; it was noted that the City might be able to receive funding assistance in the amount of \$175,000.00 for this project.

The Roads division identified that a new dump truck would soon be required due to high levels of wear and tear it currently experiences and the fact that it travels long distances and will travel longer distances in the future when the new site is opened. The department budgeted \$10,000.00 for the decommissioning of the old cemetery, which would alternately be funded by the new cemetery once opened and operational. The department has also identified a number of oil barrels that could be removed in 2015 in joint efforts with the Government of Nunavut for a discounted rate for a total estimated cost of \$30,000.00.

Councillor Bell asked how much it would cost to purchase a new garbage truck and a new dump truck.

Administration advised that the purchase of a new garbage truck would cost approximately \$375,000.00 and a new dump truck would cost approximately \$200,000.00.

Chairperson Mansell asked if the department has an estimated cost for the sidewalk project.

Administration advised that they are hoping to receive funding assistance in the amount of \$175,000.00 that they have been directed to research into further; the City would then be required to match the funding contribution for a total of \$175,000.00. The total cost of the pilot project would be \$350,000.00.

Councillor Stevenson noted that the above noted projects or purchases are not currently included in the 2015 budget. He asked if the installation of a new fence around the landfill site is included in the budget.

Administration advised that the installation of a new fence is not included in the budget and that the department has listed projects and purchases based on the department's priorities for 2015. The estimated cost for this project is \$400,000.00.

The total estimated cost for projects and purchases noted by the Public Works Department is \$1,600,000.00.

Administration noted that the Municipal Enforcement Department had a number of goals and objectives for 2015 but that these items need to be prioritized. The department feels that the purchase of new radio equipment is very important and has an estimated cost of \$18,000.00. The committee could chose to simply upgrade the current equipment for an estimated cost of \$9,000.00 but would then be faced with outdate equipment and have difficulties with repairs and maintenance to the system.

The Department of Human Resources is currently undergoing asbestos testing and air quality testing in two City facilities: City Hall and the Coke Plant building. Funding sources were identified to complete the testing in both of these facilities but the City will be required to complete phase two of the project in 2015, which will include completing testing in all other City facilities. The department is requesting to increase the Building Inspection budget by \$150,000.00 in order to complete testing in additional buildings, although some buildings may not require the testing to be completed. The Arctic Winter Games complex would possibly not require the testing but the City would need to review all other City facilities and determine which ones require testing.

Administration noted that the Emergency and Protective Services Department had a number of goals and objectives for 2015 and that the committee requested that the department apply to the Canada Building Fund for the new Emergency Services building. The Department of Engineering and Sustainability submitted an application to this fund on November 28, 2014 and the department is waiting on a response to their application. The application was made for a four year project and, if the funding application were approved, the City would be responsible for 25 percent of the total estimated cost of \$26,000,000.00. The project would be phased over four years and the City would be responsible for six percent of the total costs each year.

The department would like to complete projects that were budgeted for in 2014 but not completed. The installation of the radio filtering system required a special design to be created; the department has successfully found a company to do so and would like to proceed with the project in 2015 with funds that were budgeted in 2014. The intertalk mobile radio system was also discussed and approved during the 2014 budget deliberations but was not completed; the department would like to proceed with this project in 2015. The department would also like to complete the installation of the backup generator, which was purchased for a total cost of \$140,000.00; \$60,000.00 remains from the approved budget for this project. The Department of Engineering and Sustainability is preparing the release of a request for proposal for the installation of the generator at City Hall;

an additional estimated \$100,000.00 would be required in order to move forward and complete the project in 2015.

Administration stated that the Emergency and Protective Services Department would like to request that three additional projects be added in the 2015 budget: The purchase of a new vehicle, which was approved but never purchased for the department but rather purchased for the Purchasing Department, with an estimated cost of \$55,000.00.

John Mabberi-Mudonyi, Acting Chief Administrative Officer, noted that the condition made in 2014 for the purchase of a new vehicle by the Emergency and Protective Services Department was that the older vehicle in the department be transferred to the Purchasing Department.

Administration advised that the need for a third vehicle remains and the department would like to purchase this vehicle in 2015. Another important item relates to fire prevention and the department is requesting \$18,000.00 to purchase a small, remote control fire truck, with Sparky the firedog inside, who can speak in Inuktitut, French and English, for presentations in schools. This purchase would be a sole source purchase, as only one company manufactures the product but the department believes that this would be a beneficial and interesting purchase for fire prevention activities. The department will be generating new revenues in 2015 and with that, is requesting \$30,000.00 for the purchase of a digital fire fighting training simulator. This tool would be used during presentations to show how one is to act in case of fire and how it could be extinguished; it would also be used by the department to simulate fires in different locations and practice extinguishment.

The department is requesting to complete projects and purchases for a total of \$1,091,000.00.

Councillor Stevenson noted that the committee also discussed the travel to the Arctic Age Conference and the Jimmy Kilabuk Scholarship were discussed at a previous meeting but remain to be discussed today and decided on.

Administration advised that Council's current travel budget is \$45,000.00 and would need to be amended to include the travel to the Arctic Age Conference in March 2015.

Chairperson Mansell suggested that the travel budget be increased to \$50,000.00 and that \$1,000.00 be added to Council's budget for the scholarship.

**Committee breaks from session at 2:45pm.**

**Committee returns to session at 3:00pm.**

Administration stated that the total projected property assessment value for 2015 is \$604,712,200.00) dollars; an increase of \$212,871,917.00 from 2014 in the assessment rate. The residential mill rate for single family dwelling in 2014 was 27.12, the residential mill rate for duplexes or bigger residential dwellings was 36.45, the commercial mill rate was 43.96, the transmission mill rate was 43.96, the industrial mill rate was 49.03 and the institutional mill rate was 54.37. If the same mill rates were applied to the 2015 property assessment value, property tax revenues would be approximately \$23,283,000.00.

Administration has identified three options for the committee to consider; option one is decreasing residential mill rates for single family dwellings to 18.12 and applying the same decrease to all other classifications, this would generate property tax revenues of \$19,021,212.00. Option two is decreasing the residential mill rate for single family dwellings to 17.12 and applying the same decrease to all classifications, this would generate property tax revenues of \$18,416,500.00. Option three is decreasing the residential mill rate for single family dwellings to 15.12 and applying the same decrease to all classifications, this would generate property tax revenues of \$17,850,319.00.

If the committee were to choose the residential mill rate for single family dwellings of 17.12, total property taxes would be \$2,715.00 dollars compared to \$2,500.00) dollars in 2014; an increase of \$215.00 for the year. If the committee chose the residential mill rate for single-family dwellings of 16.12, total property taxes would be \$2,556.00 compared to \$2,500.00 in 2014. If the committee chose the residential mill rate for single-family dwellings of 15.12, property taxes would be \$2,300.00 compared to \$2,500.00 in 2014.

Deputy Mayor Wilman asked if the proposed increase to mill rates also includes the additional items presented by certain departments earlier or if this simply addresses the proposed budget as originally presented.

Administration clarified that the proposed mill rates are to achieve a balanced budget based on the originally proposed budget, prior to the additional items being requested by some departments. Some of the additional projects or purchases requested already have sources of funding identified such as the Water and Sewer Fund and the Land Fund. Other items would be funded by the General Operating Fund and would require property tax revenues in order to be funded and achieve a balanced budget. The City would most likely be required to generate property tax revenues of approximately \$17,850,319.00 in order to obtain a balanced budget and accommodate some of the additional requested projects and purchases.

Chairperson Mansell asked if the committee would like to have time to review and consider the additional purchases and projects requested by some departments as well as the proposed mill rates.

Councillor Bell expressed his support for committee members being given a few days to review and consider additional projects and purchases requested as well as the proposed mill rate; committee could reconvene at a later date to finalize budget deliberations.

Administration noted that the property tax assessment values could change if any appeals are received and if approved by the Board of Revision. If the committee considers approving the additional projects and purchases requested by certain departments that are to be funded by the General Operating Fund, additional property tax revenues will be required; perhaps mill rates could be increased higher for some classifications than others. The City is facing an increase in expenditures for 2015 due to increases to salaries and benefits, additional staff members being requested for some departments, increases in electricity costs, et cetera.

Deputy Mayor Wilman asked if committee members could receive a summary sheet summarizing increases in costs to provide a better understanding of what the increased expenditures for 2015 are. This would help members compare the 2014 and 2015 expenditures and determine if perhaps some expenditures should be decreased or if they are reasonable and should remain in the 2015 budget.

Administration advised that a summary sheet could be provided to help members understand and explained that although some budgets have increased since 2014, they may not be completely expensed. Some department had requested additional positions in 2014 but were not staffed and training dollars were not completely expensed, et cetera.

Councillor Bell believed that the proposed 2015 is more accurate than it has ever been and there are a number of important projects that must be completed in 2015, as they are very important. The proposed budget is very realistic and the committee needs to carefully consider removing projects or decreasing important expenditures.

Chairperson Mansell suggested that Administration provide a list of the additional projects and purchases being requested, with their total projected costs and explanations as to whether or not they could be deferred to 2016 or if they should move forward in 2015.

Councillor Stevenson suggested that funds be transferred to reserves for some of the additional items being requested that would not move forward in 2015 so that some funds are available in 2016 when the City moves forward with these items.

Councillor Bell believed that the asbestos testing, that the new radio system for Municipal Enforcement, that the installation of the backup generator and the installation of the radio filtering system for the Emergency and Protective

Services Department, that the car crusher and the sidewalk pilot project should be included in the 2015 budget and that the leasing of vehicles should be taken into consideration.

Councillor Stevenson believed that the funds for the development of a new Emergency Services facility should be considered at a later date if and when the City receives funding assistance as per their application; the committee could return at a later date to complete appropriate budget amendments.

Administration believed that the City might be able to use funds in the Planning and Lands budget reserves for the sidewalk pilot project; this would need to be confirmed at a later date.

It was clarified that if the City is successful with its application to the Capital Building Fund for the development of a new Emergency Services Centre, the total estimated cost would be \$26,000,000.00 in the first year of the funding agreement, the City would be responsible for 25 percent of costs estimated to be \$950,000.00; the City's contribution in the first year of the project would be approximately \$237,500.00. The total estimated contribution to be made by the City in year two would be \$375,000.00. \$2,900,000.00 would be required by City in year three and four; \$12,500.00 would be required from the City in year five. This is a total estimated cost of \$6,500,000.00 for the City.

Chairperson Mansell thanked City staff and committee members for their attendance and stated that the committee will reconvene on December 23, 2014 to finalize budget deliberations.

**6. IN CAMERA SESSION**

None

**7. ADJOURNMENT**

**Motion #FIN14-38**

Moved by: Councillor Bell

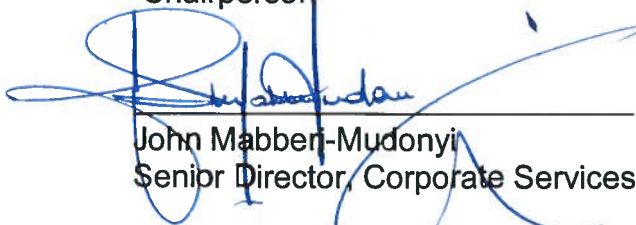
Seconded by: Councillor Stevenson

That Committee adjourns and will reconvene Tuesday, December 23, 2014 at 4pm.

**Unanimously Carried**



  
\_\_\_\_\_  
Councilor Mansell  
Chairperson

  
\_\_\_\_\_  
John Mabberi-Mudonyi  
Senior Director, Corporate Services

Approved by City Council on this 13 day of October, 2015, A.D.

