



# REQUEST FOR VARIANCE

OFFICE USE ONLY	
Application No.: DP _ _ - _ _ _ _	Date Application Received:
Application Received By:	

**Consultation with the Planning and Development Department is encouraged prior to submission of this application.** This application form must be accompanied by the submission requirements (refer to Section 5) in order to be considered a complete application. Incomplete applications will not be processed until all information is provided.

## TO BE COMPLETED BY APPLICANT

### 1. LOCATION

LOCATION DESCRIPTION		
Municipal Address:		
LEGAL DESCRIPTION		
Lot:	Block:	Plan:

### 2. CONTACT INFORMATION

*Unless otherwise requested, all communications will be sent to the Owner's or Lessee's Authorized Agent, if any.*

NAME/TITLE	MAILING ADDRESS	PHONE NO. E-MAIL ADDRESS
<b>Property Owner(s) / Lessee</b>  _____ first name _____ last name		Phone:
		Email:
<b>Agent</b>  _____ first name _____ last name		Phone:
		Email:
<b>Other</b>  _____ first name _____ last name		Phone:
		Email:

### 3. DESCRIPTION OF PROPSAL

DESCRIPTION OF VARIANCE REQUESTED
List variance(s) requested:
Describe the purpose of each variance requested:

### 5. SUBMISSION REQUIREMENTS

<p>✓ <b>IS YOUR APPLICATION COMPLETE?</b> Make sure you've included the required plans and studies listed below. <b>Electronic submission of plans and studies is preferred.</b></p>
<b>APPLICATION FEE</b>
<ul style="list-style-type: none"> <li>Application Fee (refer to Section 6)</li> </ul>
<b>REQUIRED PLANS AND STUDIES</b>
<ul style="list-style-type: none"> <li>Normally the plans submitted as part of the Development Permit application are adequate to support a variance request. If further plans are required, these will be identified by the Development Officer.</li> </ul>

### 6. APPLICATION FEE SCHEDULE *(Fees & Charges By-law, as amended)*

Description	Fee Amount
Variance Request	\$500

## 7. SWORN DECLARATION THAT INFORMATION IS ACCURATE

I, \_\_\_\_\_, of the City of \_\_\_\_\_, solemnly declare that all of the above statements contained in the application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under Oath and by virtue of *The Canada Evidence Act*.

### SWORN (or declared) BEFORE ME

At the City of Iqaluit \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Commissioner of Oaths

\_\_\_\_\_  
Signature of Applicant

## 8. AUTHORIZATION OF LESSEE/OWNER FOR AGENT TO MAKE APPLICATION

If the application is to be signed by an agent on behalf of the lessee/owner, the following authorization must be completed or the lessee/owner must submit a letter of authorization.

I, \_\_\_\_\_, am the lessee/owner of the land that is subject of this application and I authorize \_\_\_\_\_ to make this application on my behalf.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of lessee/owner